



APPLICATION FOR EQUIPMENT LOAN

ACT & NSW PRIMARY & CENTRAL SCHOOLS

Principal

- The principal completes the application and forwards it to the **Catholic Education Office**.

Parish Priest

- The parish priest must be informed of the proposal to borrow funds from the CDF.
- The parish priest is not required to provide a financial guarantee but he should indicate his endorsement of the proposal by co-signing the application.

Catholic Education Office

- As the guarantor the CEO will need to examine the application and satisfy itself that the school can meet its obligations.
- The CEO will then forward the completed application to the CDF.

Catholic Development Fund

- The CDF considers the application and on approval will despatch a letter of confirmation to the school.

Form: F030.1



To: Manager
Catholic Development Fund
GPO Box 1887
CANBERRA CITY 2601

Application for a **school's equipment loan** on behalf of:

(school)

Describe the equipment to be purchased and the general purpose:

LOAN AMOUNT		TERM (months)	
CDF ACCOUNT		REPAYMENT (Monthly, quarterly, half-yearly)	

Principal's signature Date

Pastor's signature Date

Catholic Education Office

The CEO supports the loan application and guarantees the loan repayments

Signed on behalf of the CEO

..... Date

CDF OFFICE USE		
APPROVAL		
ACCOUNT NUMBER		
REPAYMENT		